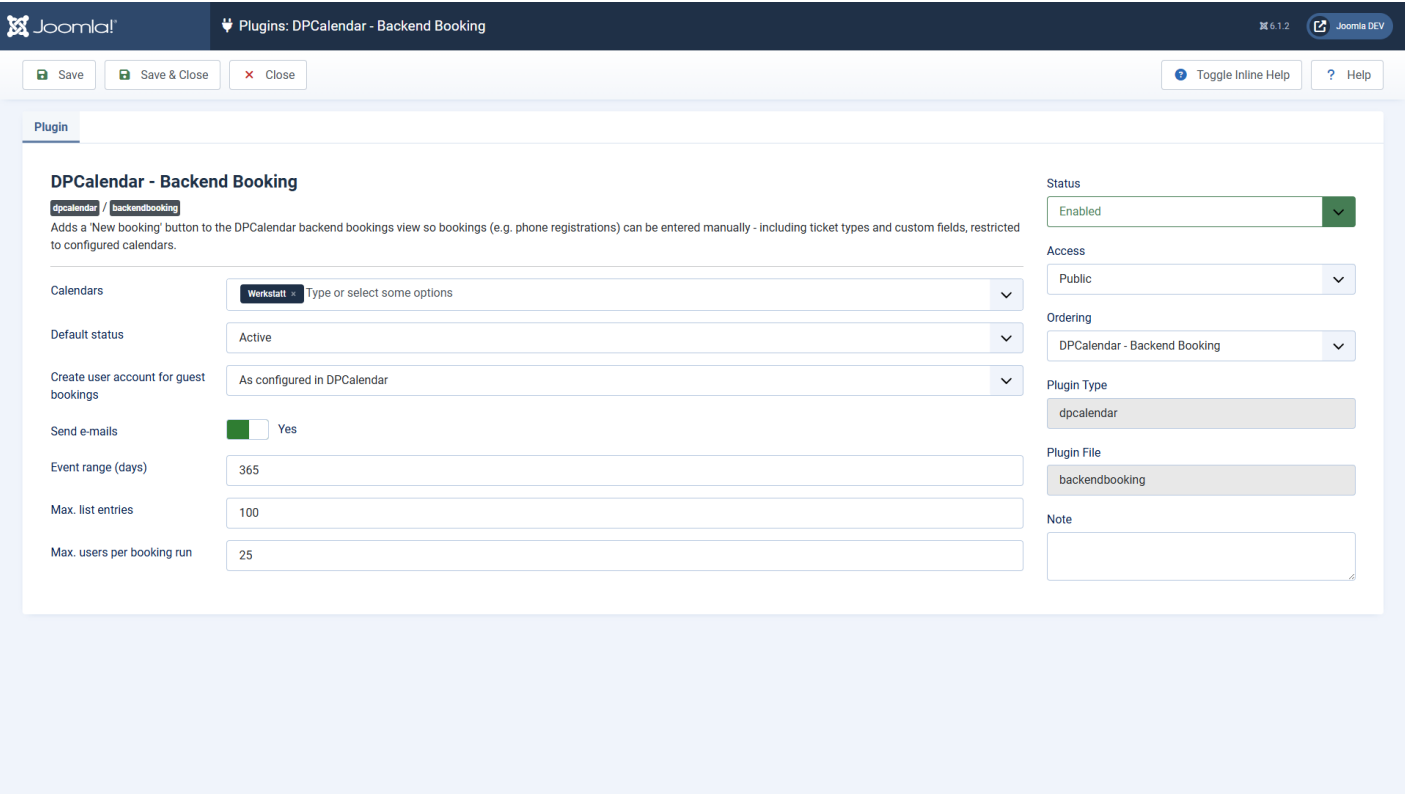


Configuration and permissions

All settings are found under *System → Plugins → DPCalendar - Backend Booking*. This chapter explains every option and the permissions required.



Options

Option	Default	Meaning
Calendars	—	Only events of these calendars are bookable in the backend. Subcalendars have to be selected explicitly. With no selection, backend booking is disabled.

Option	Default	Meaning
Default status	Active	Status a new booking receives when the status field is left empty (active, waiting or invited).
Create a user account for guest bookings	As configured in DPCalendar	Automatic account creation for guest bookings — details in the chapter A user account for guest bookings .
Send emails	Yes	With <i>no</i> , all DPCalendar booking emails are suppressed for backend bookings (confirmation, notification, invoice) — including the registration email of any account creation.
Period (days)	365	How many days ahead events are offered in the selection.
Max. list entries	100	Upper limit of the event selection. When it is reached a notice appears; narrow the list down with the filters then.
Max. users per booking run	25	Upper limit of the multi-user booking. Additionally limited by the PHP setting <code>max_input_vars</code> .

Permissions

The button and the booking pages are available only to backend users who hold the following rights:

- **Create bookings for other people** — the DPCalendar action `dpcalendar.admin.book`. You grant it to the user group you want under *Components* → *DPCalendar* → *Options* → *Permissions*. Super users have it automatically.
- **Book** in the respective calendar — DPCalendar's calendar permission. It applies per calendar and is checked in addition.
- For the automatic account creation, also the Joomla right to **create users** (permissions of the user manager). Without it, the booking is saved without an account and a warning is shown.

Users without these rights do not even see the *New booking* button; calling the booking pages directly is refused as well.

Privacy

The plugin stores no data of its own — all recorded bookings live in the regular DPCalendar tables and are subject to their deletion and export mechanisms. The user search of the multi-user booking is available only to authorised backend users and returns name, username and email — the details the Joomla user manager shows anyway.

Applies to version 1.0.7.

[Deutsche Fassung](#)

Revision #6

Created 2026-08-16 13:03:59 UTC by Norbert Graup

Updated 2026-09-07 18:23:35 UTC by Norbert Graup